

LUCKY

(Lives Under Construction Kids & You) June 2008

Department of Children's Services

2555 Plymouth Road

Johnson City, TN 37601

(423) 854-5311



May Adoptions

Chris & Karen = adoption of a young boy

Loria = adoption of a young girl

Don & Pat = adoption of a young girl

Robert & Melissa = adoption of a teenage boy, a preteen girl, and a young boy

Allen & Tammy = adoption of a young boy

Roger & Debra = adoption of a teenage girl and a young girl

Jerry & Anne = adoption of a teenage boy

Todd & Mindy = adoption of a young boy

Who to Call After Hours

If an emergency arises after office hours (8:00 am to 4:30 pm) please call our on-call number, 1-877-54ABUSE (1-877-542-2873). Be sure to tell the person that answers your name, how to reach you, the child's name, and the county the child is from, so they can contact the appropriate on-call worker from your county to get back in touch with you. All DCS workers rotate to cover on-call schedules.

Be mindful that workers have personal lives and deserve to have their free time when they are off work in the evenings and on the weekends. Therefore, if you have an issue or concern that is not an emergency please wait to call your worker on the next business day. If you cannot reach your worker during the day and have an issue or concern that needs to be addressed ASAP, please call their supervisor.

If you cannot reach your worker and it's a non-emergency, please leave he/she a message what the call is in regard to, so he/she can return your call.

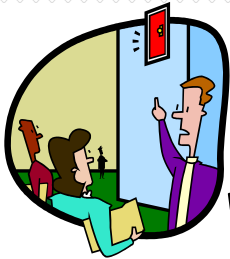


Please remember that if you are requesting tickets for trips to Dollywood, you need to give 21 days prior notice and be a member of the Tennessee Foster/Adoptive Association, Inc., which you can join through your local foster parent association in your county.

For more information on tickets contact
Tennessee Foster/Adoptive Care Association, Inc
147 Jones Mill Rd
LaVergne, TN 37086
615-355-1731



Please visit www.state.tn.us/youth/dcsguide/policies for any DCS policy.



Placement Forms



When a child is placed in your home you should receive forms at the time of placement. When you make the arrangements with the worker to get the child, remind he/she that you have to have these forms upon accepting the child. Be sure you have the following forms the day you take a child:

- Well Being Information and History form (DCS form CS-0543)
- Daily Rate Child Placement Contract (DCS form CS-0565)
- Foster Home Placement Checklist (DCS form CS-0544)

Placements

What to do when you accept a new placement or when a placement leaves

Please call your Resource Parent Support Case Manager (RPSCM) the day after you get a child and when that child leaves so the necessary paperwork and changes can be made. Thank you for your help with this matter!



**After Hours / On-call
1-877-54ABUSE**



**All Families Matter Hotline
1-866-327-9101**

(You should receive a response to your call within 24 to 48 hours.)
Remember, please follow the chain of command and try to resolve any issues or concerns in region first.

Have you tried:

The child's Family Service Worker?
Your RPSCM?
The FSW's Supervisor?
The FSW's Team Coordinator?
Lucretia Sanders, Deputy Regional Administrator?
Sherri Hale, Regional Administrator?

Northeast Region Foster Parent Advocate

Jill Thompson

423-290-8110 or jthompson@tnadvocate.org



Board Payment Call-In Dates

1-800-470-7444

**June 4th & 5th for the dates of May 16th to 31st
June 19th & 20th for the dates of June 1st to 15th**

www.state.tn.us/youth/fostercare/fpcalendars.htm

**Please email or leave a message for the Consortium Trainer
to register for the below classes.**

#439-7462 or rpt@etsu.edu

****Please include the following in your email or message...**

- * Name (both names if a couple)
- * Address
- * Phone number (home &/or cell)
- * Name of Class
- * Date of Class
- * Email address (if applicable)

Medication Administration

- | | | |
|----------------|--|--|
| 6/5/08 | Thursday = Medication Administration
DCS Office 2555 Plymouth Rd | 6:00pm to 10:00pm
Johnson City, TN |
| 6/19/08 | Thursday = Medication Administration
DCS Office 4017 Hwy 66 South, Ste 1 | 12:00pm to 4:00pm
Rogersville, TN |
| 6/21/08 | Saturday = Medication Administration
Crossroads United Methodist Church
200 Bays Cove Trail (off Netherland Inn Rd) | 1:00pm to 5:00pm
Kingsport, TN |

Core Classes

- | | | |
|----------------|--|--|
| 6/10/08 | Tuesday = Parenting the Sexually Abused Child
DCS Office 2193 Feathers Chapel Rd | 6:00pm to 9:00pm
Blountville, TN |
| 6/21/08 | Saturday = Cultural Awareness
DCS Office 130 Serral Drive | 9:00am to 12:00pm
Greeneville, TN |
| 7/01/08 | Tuesday = Working With Birth Parents
DCS Office 2555 Plymouth Road | 9:00am to 12:00pm
Johnson City, TN |
| 7/24/08 | Thursday = Positive Discipline
DCS Office 4017 Hwy 66 South, Ste 1 | 1:00pm to 4:00pm
Rogersville, TN |
| 8/14/08 | Thursday = Fostering Positive Behavior
DCS Office 130 Serral Drive | 9:00am to 12:00pm
Greeneville, TN |

8/16/08 Saturday = Cultural Awareness
DCS Office 2555 Plymouth Road

9:00am to 12:00pm
Johnson City, TN

CPR/First Aid Classes

Greene County DCS office, 130 Serral Drive, Greeneville, TN

June 16th 8:30-12:30 & 2:00-6:00

June 21st 2:00-6:00

June 23rd 8:30-12:30 & 2:00-6:00

Sullivan County – Kingsport DCS office, 707 North Eastman Road, Kingsport, TN

June 7th 8:30-12:30 & 2:00-6:00

June 19th 8:30-12:30 & 2:00-6:00

Washington County DCS office, 2555 Plymouth Road, Johnson City, TN

June 12th 8:30-12:30 & 2:00-6:00

June 14th 8:30-12:30 & 2:00-6:00

June 20th 8:30-12:30

June 28th 8:30-12:30 & 2:00-6:00

New Elective Classes

7/01/08 Tuesday = Partnership in Action

1:00pm to 3:00pm

DCS Office 2555 Plymouth Road

Johnson City, TN

7/10/08 Thursday = Engaging and Parenting Teens

6:00pm to 8:00pm

DCS Office 206 Cherokee Park Drive, Ste 2

Elizabethton, TN

8/7/08 Thursday = Partnership in Action

6:00pm to 8:00pm

DCS Office 2193 Feathers Chapel Rd

Blountville, TN

Phone Numbers & Locations

Main#423-547-5814
Judy Hatley, Placement
Specialist - Carter, Unicoi &
Johnson County
#423-547-3984
Judy.Hatley@state.tn.us

Sullivan County - Kingsport Office
Main#423-857-1220
Vanessa Addington, RPSCM - Sullivan County
#423-857-1228 Vanessa.Addington@state.tn.us
Ginie Cole, Placement Specialist - Sullivan County
#423-857-1224 Virginia.Cole@state.tn.us
Marsha Musick, Permanency Specialist
#423-857-1229 Marsha.L.Musick@state.tn.us

Sullivan County - Blountville
Main#423-279-1460
Christina Butler, RPSCM
#423-279-1477
Christina.Butler@state.tn.us
Karen Keck
Permanency Specialist
#423-279-1476
Karen.Keck@state.tn.us
Carrie Schatz
Placement Specialist
#423-279-1481
Carrie.Schatz@state.tn.us

Hawkins County Office
(Hawkins & Hancock Counties)
Main#423-272-6479
Erin Culbertson, Placement Specialist
#423-272-6479, ext#112
Sandy Price, Permanency Specialist
#423-272-6479 Sandra.Price@state.tn.us
Sandra Voiles, FPSCM

Office Annex
Main#423-854-5220
Lora Anderson,
Adoption Team Leader
#979-5231
Lora.Anderson@state.tn.us

Johnson City - Washington County Office
Main#423-854-5311
Tammy Arrowood, Permanency Specialist
#423-854-5057 Tammy.Arrowood@state.tn.us
Patty Buckner, RPSCM - Greene & Hawkins
#423-854-5022 Patty.Buckner@state.tn.us
Christi Gerlach, RPSCM - Washington & Unicoi
#423-854-5058 Christi.Gerlach@state.tn.us
Chris Johnson, Team Coordinator
#423-854-5125

Greene County Office
Main#423-787-2550
Sara Britt, Placement Specialist
#423-787-2570
Sara.Britt@state.tn.us
Lisa Larimer, Permanency
Specialist
#423-787-2571
Lisa.Larimer@state.tn.us
Judy Lewis, RPSCM
#423-787-2576
Judy.Lewis@state.tn.us

Kristin McKee-Ayers, RPSCM - Washington & Unicoi
#423-854-5023 Kristen.McKee-Ayers@state.tn.us
Jennifer New, Placement Specialist
#423-854-5056 Jennifer.New@state.tn.us
Scott Overbey, Placement Services Division Team Leader
#423-854-5054 Scott.Overbey@state.tn.us
Erin Beese, Resource Parent Support Team Leader
#423-854-5029 Erin.Beese@state.tn.us
VACANT, Recruiter
#423-854-5024
Sheila Woods, RPSCM - Carter & Johnson
#423-854-5021 Sheila.Woods@state.tn.us



Travel & Foster Children

Although resource parents may authorize short outings and overnight stays for children placed in their care, the child's Family Service Worker (FSW) should be notified of the child's location if the outing exceeds more than four hours. Details needed are: the name of the caregiver who will be responsible for the child, the location of the child's visit, a telephone number where the child can be reached in an emergency, and the date of the child's outing.

Some children that are adjudicated unruly or delinquent may require court approval to leave the direct supervision of the designated caregiver. Please talk with the FSW about any contact restrictions either set by the court or the Department.

Any out-of-state travel requires advanced authorization and completion of form CS-0679 - Authorization DCS Child to Travel out of State. If you are planning a vacation for out of state you need to contact your child's Family Service Worker at least two weeks in advance in order to secure permission. If you are unsure about giving permission for an outing or overnight stay always consult with the child's FSW.

Moving?



If you plan on moving to a new address please let your Resource Parent Support Case Manager (RPSCM) know at least two (2) weeks in advance. Your board payment could be delayed as a result of a move. It's very important that a new W-9 form is completed, so that your information can be changed in the computer system and you can receive your board checks at your new residence. The post office will not forward board checks and they are returned to Nashville if the address is incorrect.



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Resource parents are the best form of recruitment! If you know anyone interested in fostering please have them call 1-877-DCS-KIDS to receive more information. Thanks!